

Application for Electricity



This form is for a residential or small / medium business customer applying for:

- **Installation** of a new electricity meter and connection to electricity supply OR
- **Addition/Alteration** to your existing electricity supply OR
- **Removal/Abolishment** of your existing electricity supply

How to complete and submit this form

You might need to ask your electrician or builder for help in completing the meter and supply details. This information will assist your application and the quoting process. For more information go to agl.com.au/newconnections

Please complete the form below and return it to us with any other required documentation by:

Post: Return by registered mail addressed to Locked Bag 14120 MCMC, Melbourne Victoria, 8001

Email: aglnewconns@agl.com.au **Fax:** 1800 634 823

Phone: Should you need to contact an AGL customer service representative regarding your application, please call 1800 680 430

1. What service do you need?

Installation

Please specify the type required:

- Permanent
- Temporary
- Temporary Supply in permanent position

Addition/Alteration

Please specify the type required:

- Move meter
- Install controlled load
- Upgrade meter from single phase to 3 phase
- Downgrade meter from 3 phase to single phase
- Additional meter required
- Solar installation
- Other

For other, please include short description of the works required below:

Removal/Abolishment

Please specify the type required:

- Removal of an electricity meter
- Removal of electricity supply to the site AND meter removal (i.e. if the property on the site is being demolished)

Site vacant date / /

2. Supply Address Details

Address

Lot no: Unit no: Street no: Street name: Suburb: Postcode:

Deposited Plan Number: (optional) Meter or NMI no: (found on meter or bill)

Type of property Residential Business Single or multiple dwelling (e.g. apartment block) Single Multiple*

*For new installations at multiple dwellings – please attach further site details, including site plan and meter specifications for each unit.

I understand that full and unlimited site access must be available. Should access be restricted, this may delay my request and additional fees may apply. If there are any known access issues (such as locked gates and meter boxes) or hazards at the site, please give details here:

Is there any life support equipment or critical power requirements at the supply address? Y N

(Please note that to register as a customer with life support needs, we will require a supporting medical certificate)

Paperwork and reference number requirements (for installations and additions / alterations only)

Electrical Works Request (EWR) (QLD only): REX number (SA only):

Photovoltaic Small Embedded Generator number (PV SEG) (Solar installations only):

For VIC please provide the Electrical Works Request (EWR) and Certificate of Electrical Safety (CES) alongside this application form where applicable.

Please note, you may be required to produce additional paperwork or reference numbers at site for meter installations to proceed. To see what paperwork is required in different states, please visit agl.com.au/newconnections

3. Your details

a. Account holder

Title: Full name: Date of birth: / /

Business name: (if applicable) ABN: (if applicable)

Driver licence or Medicare no: State: Expiry date: / /

Postal address: (if different from supply address) Postcode:

Telephone/mobile: Fax: Email:

AGL Account Number: (if applicable)

b. Authorised contact person (if different to above)

Title: Full name: Date of birth: / /

Business name: (if applicable) ABN: (if applicable)

Driver licence or Medicare no: State: Expiry date: / /

Postal address: (if different from supply address) Postcode:

Telephone/mobile: Fax: Email:

4. Details of Registered Electrical Contractor (for NSW, this will be the Accredited Service Provider)

This information is required for installations only:

Contact name Business name (if applicable)

ABN (if applicable) Electricity license number

Postal address: Postcode:

Telephone/mobile: Email:

Does the electrician need to be present when the work is conducted at site? Y N

For NSW installations only, if you have a preferred meter provider, you may list them here (optional)*

*Note - AGL is not obliged to allocate the site to the meter provider specified here.

5. Meter and Supply Details (new installations only)

For requests to install a new connection and electricity meter, we require some additional information from you. Failure to provide accurate information can lead to delays and fees for wasted visits from technicians.

Number of meter supply phases required:

- Single phase
 2 phase
 3 phase
 Other multi-phase
 Unknown

Metering required:

- Single phase, single element
 Single phase, multi-element
 3 phase whole current metering
 Low Voltage CT (current transformer) metering
 High Voltage metering
 Unknown

Are solar panels to be installed at the site?

- Y N

If yes, what is size of the solar system?

kW

Are there any off-peak requirements at the site?

- Y N

If yes, please specify:

- Hot water
 Pool pump
 Slab heating

Other (if other, please specify)

What is the maximum demand at the site?

Amps

Supply installation required:

- Underground
 Overhead
 Underground to overhead
 Overhead to underground
 Transformer overhead
 Transformer ground level

6. Your acceptance

Your application

Installations only

I hereby authorise AGL to arrange for the Distributor / Meter Service Provider to install electricity at the supply address on the date the request is accepted, or as soon afterwards as can conveniently be arranged. I acknowledge and agree that upon installation, electricity will be sold to me at the supply address on the terms and conditions and the rate applying under AGL's standard retail contract, details of which are available at agl.com.au. I agree to accept any standard connection charges, which may apply and which will appear on the first account. I understand most connection charges are passed-through by AGL from my Distributor and vary according to the works required and my distribution zone. Should the works attract a non-standard charge, I will be contacted for approval before proceeding. Acceptance of this offer constitutes acceptance of the default Distribution Network standard connection agreement, it is the customer's responsibility to negotiate a different Distribution Network agreement, if one is needed.

Additions/Alterations only

I hereby authorise AGL to arrange for the Distributor / Meter Service Provider to alter the electricity at the supply address on the date the request is accepted or as soon afterwards as can conveniently be arranged. I agree to accept the Addition / Alteration charges, which will appear on the next account, unless the below section regarding third party payment is completed. Addition / Alteration charges are either passed through by AGL from my Distributor / Meter Service Provider or are listed in the fee schedules which can be found on agl.com.au/fees

Removals/Abolishments only

I hereby authorise AGL to arrange for the Distributor / Meter Service Provider to remove the meter, and if specified totally remove the electricity located at the supply address. Removal fees are charged by some Distributors / Meter Service Providers, and are either passed through by AGL or are listed in the fee schedules which can be found on agl.com.au/fees. Should a fee apply, I agree to accept the Removal / Abolishment charge.

Important information about our policies

By submitting this application, I consent to AGL's use of my personal and credit information in accordance with AGL's Privacy Policy and Credit Reporting Policy, which can be accessed at agl.com.au/privacy. The policies explain how AGL collects, handles and discloses your personal and credit information, in order to assess your application and manage your account with us. See AGL's Credit Reporting Policy for further details about which credit bodies AGL uses and how to contact them to exercise your rights including rights to access, correct and place certain limitations on the handling of your credit information. See AGL's Privacy Policy, General Terms and any additional terms and conditions of your products and services for more information.

Signature of account holder or authorised contact person

Date

7. Third party payment

All fees and charges relating to the work will be paid for by the third party detailed below.

If yes, the third party must complete the section below prior to submitting this form.

Title: Full name: Date of birth:

Business name: (if applicable) ABN: (if applicable)

Driver licence or Medicare no: State: Expiry date:

Postal address: Postcode:

Telephone/mobile: Fax: Email:

By signing here, the party nominated above is accepting charges for the works indicated at the supply address listed on this form.

Third party signature

Date