

Gas removal application

New South Wales / Victoria / South Australia / Queensland



Note: Completing this form will result in the disconnection of the gas line and removal of the meter at the listed address.

Complete all sections relevant to your application as marked.

IMPORTANT: – Incomplete forms will delay processing:

- Ensure all required sections are completed before submitting your application.
- If a third party (e.g. demolition company) is acting on your behalf, their details must be provided in Section 3.
- The Letter of Authorisation (Page 3) must be completed and signed by the property owner — this is mandatory for processing.
- Proof of ownership must be attached with the completed application

Complete all details as required in the form below and return it to us by:

Post: Return to **Locked Bag 14120 MCMC, Melbourne 8001**

Email: gasnewconns@agl.com.au

Call **1800 680 430** if you need to speak to an AGL customer service representative about your application.

1. Reason for removal/abolishment.

☐ **Demolition** (demolishing the existing premises where gas will no longer be required.)

- Site vacant date / / (eg. dd/mm/yyyy)
Mandatory.
- If you are reconnecting the gas supply and installing a new meter on the same site, choose 'Knock down and rebuild' option below.
- If you have engaged a demolition company or third party to act on your behalf, their details must be provided under "Third party" in Section 3.

☐ **Electrification**
Converting all gas appliances to electric.

☐ **Knock down and rebuild**
Gas will be reconnected after demolishing the existing premises and constructing a new premise on the same site.

- Site vacant date / / (eg. dd/mm/yyyy)

☐ **Renovation** / /

Would you be installing new appliances? ☐ Yes ☐ No

Would there be a change to fitting lines post renovations? ☐ Yes ☐ No

2. Supply address details.

Address.

Lot no: Unit no: Street no: Street name:

Suburb: Postcode:

Deposited Plan Number: (optional) Meter, MIRN or DPI no:
Mandatory.

☐ **NSW Only**
Mandatory.
Is the property a 'battle axe' block (a property located behind another property, typically accessed via a long driveway or access handle)?

☐ Yes ☐ No

☐ I understand that full site access must be available. Should access be restricted, this may delay my request and additional fees may apply.

3. Your details.

I am the:

☐ **Gas Account Holder but not the property owner**
Important: Letter of Authority (found on Page 3 of this form) Letter of Authorisation from property owner and Proof of Ownership (eg. council rates or outcome of a Title search showing the owner's name) documents are mandatory.

☐ **Property Owner**
Important: Letter of Authority (found on Page 3 of this form) Letter of Authorisation and Proof of Ownership (eg. council rates or outcome of a Title search showing the owner's name) documents are mandatory.

☐ **Third party (e.g. demolition company)**
Important: Letter of Authority (found on Page 3 of this form) Letter of Authorisation and Proof of Ownership (eg. council rates or outcome of a Title search showing the owner's name) documents are mandatory.

Title: Full name: Date of birth: / /

Business name: (if applicable) ABN: (if applicable)

Driver licence or Medicare no: State: Expiry date: / /

Postal address: (if different to supply address) Postcode:

Telephone/mobile: Email:

AGL Account Number: (if applicable)

4. Your Acceptance.

Your application.

☐

Removal/Abolishment Authority:

I hereby authorise AGL to arrange for the Distributor to completely or temporarily remove the gas supply located at the supply address as requested on this form. Removal fees are charged by some Distributors which are passed through by AGL and vary according to the works required and the distribution zone. Should the Distributor charge a fee, I agree to accept and pay the standard Removal/Abolishment charge.

Important information:

AGL Privacy Policy (including Credit Reporting Policy)

- By completing this form, you acknowledge that AGL will collect, use and disclose your Personal Information in accordance with the AGL Privacy Policy (Including Credit Reporting Policy) and consent that AGL may contact you about offers and products on an ongoing basis (unless you request otherwise by contacting us on 131 245) and may exchange your information with credit providers and others for credit reporting, credit checks and debt collection.
- The AGL Privacy Policy (Including Credit Reporting Policy) can be accessed via agl.com.au/privacy. The terms and conditions of your products and services may also contain further provisions relevant to our handling of personal information.

Life Support registration

- If you have a Life Support machine at your property, please call AGL anytime on 131 245 to register your machine at your new supply address before the handover date.

Concessions

- You can find information about energy concessions you may be eligible for at agl.com.au/concessions

Dispute Resolution Policy and Your Rights

- You will also be able to find more information about our commitments to customers and our Dispute Resolution Policy at agl.com.au/yourrights

Signature.

Date.

 / /



IMPORTANT: This section must be completed and signed by the property owner. Applications submitted without a valid Letter of Authorisation cannot be processed.

Letter of Authorisation for Gas Supply Removal/Abolishment

To Whom It May Concern,

I, [REDACTED] (Owner Name), the registered owner of:

[REDACTED]
(Property Address), with Meter/MIRN [REDACTED], provide my consent for the disconnection of the gas line and removal of the gas meter at this address.

I further authorise [REDACTED] (Demolition Company Name/Third Party/Account Holder) to act on my behalf in organising the abolishment of the gas meter.

I confirm that the property mentioned above is vacant, for the removal of the gas line and meter to proceed. (Not applicable for Electrification)

I accept full responsibility and confirm that I have the complete authority to request this abolishment. I hereby authorise AGL to arrange for the Distributor to completely remove the gas supply located at the supply address as requested on the Gas Removal Application form. Removal fees are charged by some Distributors which are passed through by AGL and vary according to the works required and my distribution zone.

Should the Distributor charge a fee, I agree to accept the standard Removal/Abolishment charge and agree that the authorised party named above will pay this fee on my behalf. If the authorised party named above does not pay this fee, I agree to pay this charge directly to AGL.

I hereby authorise AGL to arrange for the Distributor to completely remove the gas supply located at the supply address as requested on the Gas Removal Application form. Removal fees are charged by some Distributors which are passed through by AGL and vary according to the works required and my distribution zone. Should the Distributor charge a fee, I agree to accept the standard Removal/Abolishment charge and agree that the authorised party named above will pay this fee on my behalf. If the authorised party named above does not pay this fee, I agree to pay this charge directly to AGL.

[REDACTED]

(Name of owner)

[REDACTED]

(Signature of owner)

Please Note: Proof of ownership is mandatory for the acceptance of this Authorisation/ consent form.

Proof of ownership: The following forms of proof of ownership are acceptable:

Council rates notice showing the owner's name.

A copy of the outcome of a Title Search showing the owner's name.

Regards

The AGL Team

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