

Cultural Heritage Standard

AGL-HSE-STD-009.8

This standard applies to all activities carried out by AGL employees and contractors, in AGL controlled sites, that cause or are likely to cause harm to cultural heritage; and activities undertaken to protect and conserve cultural heritage.

The reference numbers given to minimum controls provide a direct linkage between this standard and the Risk and Control Matrix. The Cultural Heritage Methodology AGL-HSE-SDM-009.8 provides further explanation of how to achieve the minimum controls.

RCM Ref	Minimum Controls
CULTURAL HERITAGE MANAGEMENT	
9.8.1.1	Prior to the commencement of activities and works, cultural heritage that is likely to be affected by AGL controlled site activities must be identified, evaluated and documented.
9.8.1.2	Whenever required, AGL controlled sites must engage a competent and experienced cultural heritage expert(s) to conduct a cultural heritage survey(s), study(ies) and/or assessment(s).
9.8.1.3	Control measures must be developed and implemented at AGL controlled sites to prevent and minimise potential or actual impacts from operations on cultural heritage.
9.8.1.4	Wherever applicable, AGL controlled sites must comply with the relevant codes of practice and guidelines prescribed by the regulatory authority(ies) for: <ul style="list-style-type: none"> • Identifying and managing cultural heritage; • Protecting and conserving cultural heritage; • Carrying-out activities and/or works on a cultural heritage place; • Conducting a survey on a cultural heritage place; and/or • Conducting restoration, reconstruction and/or maintenance works on a cultural heritage place and/or object.
9.8.1.5	Unless covered under an existing regulatory approval held by the AGL controlled site, or the activities and/or works are subject to an exemption, a permit or authorisation must be obtained from the regulatory authority(ies) in order to: <ul style="list-style-type: none"> • Enter or remain within, excavate or disturb a listed cultural heritage place or place covered by a protection/conservation order; • Interfere with fencing, shelter, drain, protective work and signage erected at a cultural heritage place; • Remove and/or relocate a cultural heritage object(s) from a listed cultural heritage place or place covered by a protection/conservation order; • Excavate or disturb any land, in accordance with a code of practice (if applicable), for the purpose of: <ul style="list-style-type: none"> ○ Searching and recovering cultural heritage object(s); and ○ Searching and uncovering an indigenous cultural heritage place and/or human remains of indigenous origin; • Bring vehicles, plant, equipment and/or materials onto land covered by cultural heritage legislation;

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	<ul style="list-style-type: none"> • Carry-out land disturbance or vegetation clearing works that are known or suspected to endanger, cause harm or reduce the significance of a cultural heritage place and/or object; • Damage, destroy, dispose of or alter a listed cultural heritage place and/or object or place covered by a protection/conservation order; and • Conduct restoration, reconstruction and/or maintenance works on a cultural heritage place and/or object, or land restoration. <p>If a permit or authorisation is granted by the regulatory authority(ies), all conditions must be adhered to.</p>
9.8.1.6	<p>If an AGL controlled site has possession of a listed cultural heritage place and/or object, it must:</p> <ul style="list-style-type: none"> • Restrict access to the cultural heritage place and/or object, including fencing-off and installing signage; • Maintain, and if required repair, the place and/or object to ensure its conservation; • Carry-out any works, in relation to the place and/or object, in accordance with the approved management plan or prescribed regulatory requirement(s); and • Whenever required, notify of any works undertaken or proposed, in relation to the place and/or object, to the relevant regulatory authority(ies).
9.8.1.7	<p>Notices or orders, issued by the regulatory authority, related to cultural heritage, must be complied with, and all requirements adhered to.</p>
Unexpected cultural heritage finds	
9.8.1.8	<p>If during a land disturbance or vegetation clearing works, at an AGL controlled site, personnel believes or knows that they may have discovered a cultural heritage place and/or object, they must:</p> <ul style="list-style-type: none"> • Immediately stop the works, within the area where the object/human remains has been discovered; • Advise the relevant Leader and/or the site Environment representative; • Take no further action (i.e. do not disturb, interfere, inter or remove), until notice is received from the relevant Leader(s) on how to proceed. <p>If required, the AGL controlled site must apply for a permit or authorisation for the recovery of the object and/or human remains. Conditions prescribed in the permits or authorisation must be adhered to.</p>
9.8.1.9	<p>The discovery of a cultural heritage place and/or object must be reported, as soon as practicable, to the relevant regulatory authority(ies), unless this information is believed to be known by the regulatory authority(ies).</p> <p>If it is reasonably likely that the place and/or object found is of indigenous origin, the AGL controlled site must also notify and consult with the relevant indigenous community(ies) or representative(s).</p>
9.8.1.10	<p>If human remains are found in an AGL controlled site, personnel must:</p> <ul style="list-style-type: none"> • Immediately stop any works being carried-out within the area where the human remains have been discovered; • Report discovery to the Police, as soon as practicable, and to the relevant regulatory authority(ies) if required; and

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Indigenous Cultural Heritage	
9.8.1.11	<p>Whenever required, an AGL controlled site must engage and consult with the relevant indigenous community(ies) or representative(s), when required to:</p> <ul style="list-style-type: none"> Identify, assess and manage potential impacts on known indigenous cultural heritage; Identify, assess and manage unexpected indigenous cultural heritage finds; Monitor activities and/or works that may impact on indigenous cultural heritage; Repair any damage caused to indigenous cultural heritage; or Develop and/or communicate indigenous cultural heritage information to personnel and contractors at the AGL controlled site.
9.8.1.12	<p>Indigenous cultural heritage knowledge or other information that is of sacred or secret nature must not be included in reports, registers or databases, unless:</p> <ul style="list-style-type: none"> Disclosure has been agreed by the relevant indigenous community(ies) or representative(s); or If required to be notified to the regulatory authority(ies).
9.8.1.13	<p>An AGL controlled site must only possess an indigenous cultural heritage object if:</p> <ul style="list-style-type: none"> Allowed by an authorisation, permit, cultural heritage agreement or approved Cultural Heritage Management Plan (CHMP); It has the consent of the owner; or Necessary in case of an emergency (e.g. bushfire or other natural disaster).
Indigenous Cultural Heritage - Cultural Heritage Management Plan (Indigenous – Victoria & Queensland)	
9.8.1.14	<p>AGL controlled sites must verify whether a Cultural Heritage Management Plan (CHMP) is to be developed and approved for the proposed activity.</p> <p>If a CHMP is not required, an AGL controlled site may decide to prepare a CHMP on a voluntary basis.</p>
9.8.1.15	<p>An AGL controlled site intending to develop a CHMP must:</p> <ul style="list-style-type: none"> Notify the relevant stakeholders before starting to prepare the plan; Consult and negotiate with relevant stakeholders during the preparation of the plan; and Get approval for the plan from each of the relevant stakeholders.
9.8.1.16	<p>A CHMP must be developed in accordance with prescribed regulatory requirements and guidelines, whenever applicable.</p>

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9.8.1.17	AGL controlled sites must engage a competent and experienced cultural heritage expert, and other professionals (e.g. land surveyor or civil engineer) if required, to assist in the preparation of a CHMP.
INCIDENTS AND EMERGENCIES	
9.8.1.18	Incidents and emergencies resulting in significant impacts on cultural heritage must be reported to the regulatory authority, in accordance with the notification requirements established by applicable legislation.
9.8.1.19	Incidents resulting in potential or actual impacts to cultural heritage must be investigated and reported using the AGL Incident Management System.
TRAINING AND COMPETENCE	
9.8.1.20	Cultural heritage maintenance and repair works, and the recovery of cultural heritage objects and/or human remains, must be carried out by a competent and experienced cultural heritage expert and if required, assisted by other suitably qualified professionals.
9.8.1.21	AGL controlled sites must provide Health, Safety and Environment (HSE) and other relevant training to the indigenous community representative(s), who have been nominated to monitor specific activities and/or works on-site.

Version	Date	Reviewed by	Approved by	Date approved	Next Review	Comments
2.0	09/05/2018	HSE Systems Manager	Head of Safety/Head of Environment, Health, Audit and Training	09/05/2018	09/11/2020	Version 2.0